

**STATUTORY MEETING
OF
BOARD OF EDUCATION**

AGENDA

December 9, 2019

The Board of Education will meet in Open Session at 6:00 p.m. in the Boardroom at the District Office, 15110 California Avenue, Paramount, California, to conduct its business meeting. Closed Session may be conducted in accordance with applicable sections of California law.

In compliance with the American with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements.

Call to Order _____

Pledge of Allegiance Scott Law, Director-Facilities & Project Development

Roll Call Carmen Gomez Linda Garcia
Yesenia Cuarenta Vivian Hansen
Sonia De Leon

**BOARD
ORGANIZATION**

1. Election of Officers Board Year 2019-2020
President:
Nomination: _____
Nominated by _____ Second _____ Vote _____

Vice President/Clerk:
Nomination: _____
Nominated by _____ Second _____ Vote _____

2. Secretary to the Board Designate the Superintendents of Schools, Ruth Pérez as Secretary to the Board of Education in accordance with Education Code Section 35025.

Motion _____ Second _____ Vote _____

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|---|--|
| 3. Representative to County Committee on School District Organization | Select a District School Board representative to elect members of the County Committee on School District Organization in accordance with Education Code Section 35023.

Nomination: _____

Nominated by _____ Second _____ Vote _____ |
| 4. Representative to Los Angeles County School Trustees Association | Select a District School Board representative to the Los Angeles County School Trustees Association for the 2019-20 Board Year.

Nomination: _____

Nominated by _____ Second _____ Vote _____ |
| 5. Establish the Board of Education Meetings' Day, Time, and Place | Establish the day, time, and place of Board of Education meetings for the 2020 calendar year.

Motion _____ Second _____ Vote _____ |

**REGULAR MEETING
December 9, 2019**

- | | | |
|--|---|----|
| Approve Agenda
December 9, 2019 | Approve the Regular Meeting agenda of December 9, 2019.

Motion _____ Second _____ Vote _____ | |
| Approve Special Meeting Minutes
November 6, 2019 | Approve the minutes of the Special Meeting held on November 6, 2019.

Motion _____ Second _____ Vote _____ | 1 |
| Approve Regular Meeting Minutes
November 12, 2019 | Approve the minutes of the Regular Meeting held on November 12, 2019.

Motion _____ Second _____ Vote _____ | 3 |
| Approve Study Session Meeting Minutes
November 18, 2019 | Approve the minutes of the Study Session Meeting held on November 18, 2019.

Motion _____ Second _____ Vote _____ | 16 |

REPORTS

1. Student Board Representatives' Activity Reports – Reports on school activities including athletic, academic, and extra-curricular activities.

Jaime Lopez	Paramount High School
Marlene Ramos	Paramount High School-West
Christopher Carrillo	Buena Vista High School
Andres Salcedo	Odyssey STEM Academy
Carlos Gonzalez	Paramount Adult School

- 2. Employee Representatives' Reports – Reports on contractual issues and/or items of interest to bargaining unit members.
- 3. Board Members' Reports – Reports on visits to schools, conferences attended or scheduled meetings.
- 4. Superintendent's Report – Reports on visits to schools, conferences attended, and legislation, meetings and/or activities scheduled throughout the District, recognition and commendations.
 - a. Recognition
 - Atkinson, Andelson, Loya, Ruud & Romo (AALRR) Art Contest Student Winners
 - b. Special Presentation
 - c. A Plan for Enhancing K-8 School Libraries
 - d. Plans and Strategies to Maintain and Increase Enrollment
 - e. First Interim Report
 - f. Preliminary Environmental Report of Indoor Air Quality Testing

**COMMUNICATIONS/
DISCUSSIONS**

- 1. Translating Services for Board Meetings - President Gomez/Board Member De Leon
- 2. Air Quality and Aeromax HEPA Filters – Board Member De Leon

**BOARD MEETING
CALENDAR**

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

Motion_____ Second_____ Vote_____

HEARING SECTION

Persons wishing to address the Board should fill out a blue card located on the table by the door and submit the card to the secretary. Speakers will be called in sequence during the Hearing Section which is limited to one hour and each speaker to one presentation of three minutes unless the Board wishes to waive the time limit. The Board cannot engage in public discussion during this portion of the agenda (Government Code Sections 54950-54963), staff will follow up and address public inquiries if contact information is provided. Those who have a group concern are encouraged to select a spokesperson to address the Board.

Persons wishing to address the Board on a specific agenda item at the time the item is under discussion are limited to three minutes each and will be called to speak following the staff comments and prior to the Board's discussion and taking action.

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

Motion_____ Second_____ Vote_____

Human Resources

2.1-C Personnel Report 19-06	<u>Staff Recommendation:</u> Accept Personnel Report 19-06 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2019-20 State Budget Act and related legislation.	23
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Educational Services

3.1-C Consultant and Contracted Services	<u>Staff Recommendation:</u> Approve the consultant and contract services request authorizing contracts with consultant or independent contractors who provide specialized services, as submitted.	38
3.2-C Overnight and/or Out- of-County Study Trips	<u>Staff Recommendation:</u> Approve the overnight and/or out-of-county study trip for students consistent with the District policies and instructional programs.	42
3.3-C Contract with California State University, Long Beach and the Mathematics, Engineering, Science Achievement Program	<u>Staff Recommendation:</u> Ratify the contract with California State University, Long Beach for the MESA Program during the 2019-20 school year.	44

Business Services

4.1-C Purchase Order Report 19-06	<u>Staff Recommendation:</u> Approve Purchase Order Report 19-06 authorizing the purchase of supplies, equipment, and services for the District.	53
4.2-C Warrants for the Month of November 2019	<u>Staff Recommendation:</u> Approve warrants for all funds through November with a total of \$14,567,462.15.	58
4.3-C Professional Activities Report 19-04	<u>Staff Recommendation:</u> Approve the out-of-state conference request for Jim Wolff to attend the AWS Re:Invent Conference on December 2-5, 2019 in Las Vegas, NV.	61

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed by the Board at a previous meeting under the Conference items section of the agenda.

General Services

1.1-A
Revised Board Bylaw
9270 - Conflict of
Interest Code

Staff Recommendation: Accept for second reading and adopt revised Board Bylaw 9270 – Conflict of Interest Code revised in compliance with a request from the Los Angeles County Board of Supervisors and changes needed for title changes and addition of a designated position as requested by the District.

63

Motion _____ Second _____ Vote _____

1.2-A
Board Representative
to District Committees

Staff Recommendation: Select up to two Board Members to serve on each District committee.

75

Motion _____ Second _____ Vote _____

Human Resources

2.1-A
Directed Teaching
Agreement with
Pepperdine University

Staff Recommendation: Approve the agreement with Pepperdine University for participation in the student teaching program.

76

Motion _____ Second _____ Vote _____

Educational Services

3.1-A
Contract with Psych
Lab Psychology, Inc.

Staff Recommendation: Approve Psych Lab Psychology, Inc. contract to provide counseling and support services to St. Pancratius School for the 2019-20 school year.

83

Motion _____ Second _____ Vote _____

3.2-A
Nonpublic School
Placement for Students
with an Individualized
Education Program
2019-20

Staff Recommendation: Approve the placement for students in nonpublic schools as determined by the students' Individualized Education Program for the 2019-20 school year.

85

Motion _____ Second _____ Vote _____

3.3-A
Attorney Fees and
Settlement Agreement
for a student with an
Individualized
Education Plan

Staff Recommendation: Approve and authorize payment for attorney fees and settlement agreement for a student with an Individualized Education Program.

87

Motion _____ Second _____ Vote _____

3.4-A Attorney Fees and Settlement Agreement for a Student with an Individualized Education Program	<u>Staff Recommendation:</u> Approve and authorize payment for attorney fees and settlement agreement for a student with an Individualized Education Program. Motion _____ Second _____ Vote _____	88
3.5-A Memorandum of Understanding between the Network For Teaching Entrepreneurship, Paramount High School and The Michelson 20MM Foundation	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with the Network For Teaching Entrepreneurship and the Michelson 20MM Foundation to provide instruction on intellectual property to CTE Entrepreneurship 2 students at Paramount High School in January 2020. Motion _____ Second _____ Vote _____	89
3.6-A New CTE Course: Cybersecurity (PLTW)	<u>Staff Recommendation:</u> Approve the adoption of the CTE Cybersecurity (PLTW) Course, professional development costs, site registration fees, curriculum access and related materials/equipment for the 2020-21 school year. Motion _____ Second _____ Vote _____	100 Sep Cvr
3.7-A Memorandum of Understanding with the University of California Irvine Early Academic Outreach Program	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with The University of California Early Academic Outreach Program to provide college outreach services to students at Paramount High School for the 2019-20 school year. Motion _____ Second _____ Vote _____	102
<u>Business Services</u>		
4.1-A First Interim Report 2019-2020	<u>Staff Recommendation:</u> Approve the First Interim Report with a positive certification. Motion _____ Second _____ Vote _____	108 Sep Cvr
4.2-A Notices of Completion – Field Service Contract	<u>Staff Recommendation:</u> Accept as completed the Field Service Contracts as listed above and authorize the Superintendent or designee to file the Notice of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding. Motion _____ Second _____ Vote _____	109

4.3-A Resolutions 19-17 through 19-26, Signature Authorizations Staff Recommendation: Adopt Resolutions 19-17 through 19-26, Signature Authorizations through December 08, 2020. 110
 Motion _____ Second _____ Vote _____

4.4-A Sale, Disposal or Recycle of Surplus Property Staff Recommendation: Authorize staff to identify surplus or obsolete property, and further authorize the Superintendent or designee to arrange for the sale or disposal of District surplus property in accordance with Board Policy and the requirements of State law. 117
 Motion _____ Second _____ Vote _____

4.5-A Budget Adjustments as of First Interim Report 2019-2020 Staff Recommendation: Approve the 2019-2020 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Child Development Fund, Cafeteria Fund, Deferred Maintenance Fund, Cafeteria Fund, Measure I Fund, Special Reserve Fund and Workers Comp Fund. 123
 Motion _____ Second _____ Vote _____

INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters that do not require formal action by the Board.

Business Services

4.1-I Monthly Financial Statements, October 2019 Staff will present in J-200 format a Financial Statement for each fund for the month of October 2019 137

4.2-I Monthly Financial Statements, October 2019 – Special Education Staff will present in J-200 format a Financial Statement for Special Education for the month of October 2019 151

4.3-I Monthly Financial Statements, October 2019 – Self-Insurance Fund – Health and Welfare Staff will present in J-200 format a Financial Statement for the Self-Insurance Fund – Health and Welfare for the month of October 2019 153

ANNOUNCEMENTS

Next Regular Meeting January 13, 2020, 6:00 p.m. – Boardroom of the District Office.

Staff/Employee
Comment Per
Government Code
54957

Prior to Closed Session, as necessary, staff/employee
comments are taken per Government Code 54957.

CLOSED SESSION

Time _____

CLOSED SESSION AGENDA

December 9, 2019

1. Conference with Labor Negotiator per Govt. Code 54957.6
District Negotiator: Myrna Morales
 - CSEA
 - TAP
2. Conference with Legal Counsel - Anticipated Litigation per
Govt. Code 54956.9 (b).
(1 case)
3. Public Employee Discipline/Dismissal/Release per Govt.
Code 54957.6

OPEN SESSION

Time _____

ADJOURNMENT

Time _____

Motion _____ Second _____ Vote _____